World Haptics 2019 workshops and tutorials will take place on AM July 9, 2019 during the World Haptics 2019 conference in Tokyo, Japan. **Note that the available slot is just for a half day workshop/tutorial: 9:00-12:15 including 15 min. coffee break.** Please submit the following information for consideration by February 7, 2019 to cccws@worldhaptics2019.org. The information provided will be posted on the website and included in the electronic version of the proceedings.

**Proposals due: February 7, 2019**

**Acceptance notification: March 15, 2019**

# Workshop / Tutorial Title

*Insert here a title of the proposed Tutorial/Workshop.*

# Type of Workshop / Tutorial

Type of Activity:

Please select:

☐ Panel Workshop

☐ Open Workshop

☐ Tutorial

# Organizers

*Insert here details of each organizer as follows:*

*Title, Given Name, Last Name, Affiliation, E-Mail*

*Short CV of organizer #1 (less than 200 words for each one)*

# Abstract

*Insert here an abstract with a description of contents and topics to be covered within the proposed Tutorial/Workshop.*

# Target Audience

*Describe here the audience the workshop/tutorial is addressed to. Include a statement on the necessary background and potential target audience for the tutorial.*

# Speakers and Program (Tentative)

*Tentative schedule is allowed for submitting the proposal, but please note that the organizers must finalize the program by April 31, 2019.*

*Note that registration fee will be exempted to speakers for workshops/tutorials when they attend a Workshop/Tutorial only (i.e., without attending all programs from PM July 9, 2019 at the conference).*

*a) For panel workshops, include a list of potential speakers with the following information:*

*Name, Affiliation, Title of talk, Did you contact them yet? Did they confirm?*

*b) For open workshops, provide a tentative call aimed at potential speakers. The call should specify:*

*- Type of submission (abstract or other type of information)*

*- Type of foreseen presentation (talk, poster, demo)*

*- Estimated paper submission volume and paper acceptance rate*

*- Timeline for internal revision and acceptance of abstracts*

*- Abstract submission deadline*

*c) For tutorials, please provide a detailed outline of the material.*

# Comments and Requests

*In case of acceptance, workshop and tutorial organizers will be expected to set up a dedicated web page for their event.*

*If a (similar) tutorial/workshop was previously held, please indicate the location (i.e., which conference), date, and the number of attendees. Please provide information highlighting changes, and/or why the tutorial should be held again in this form.*

*In case of tutorials, sample course notes, although not required in the submission, are highly encouraged to accompany the tutorial proposals. Notes may include original text, reprints of earlier papers (subject to copyright approval), slides, and any other material the authors consider useful.*

*Are there specific room/equipment requirements in addition to a projector and screen? (power sockets, audio equipment, whiteboard, etc.) We cannot promise anything, but we will consider your requests.*